



Sherwood Valley Band of Pomo Indians

88 Madrone Suite C, Willits CA, 95490 Office 707 370-0640 Fax 707 376-9301
Tribal Indian Health Service



IHS Service Request Form Rev 22.5 31

Normal IHS Hours 8: AM - 5: PM Monday - Friday. IHS must validate for scheduling.

Client is responsible for contacting SVB IHS to make sure we can fit request into our schedule.

Service Request Appointment Information

(Please see reverse side for Transport Request Time Guidelines)

Name:	Phone #	Today's Date:
Service Requested: Transport: [] Home Visit: [] Telehealth Room Reservation: []		
IHS room use at 88 Madrone Suite C: [] Other Service <i>(please specify below)</i> : []		
Elder Visit: [] Elder Home Safety Inspection: [] Other Elder <i>(please specify below)</i> : []		
Wellness Check for yourself or others <i>(for others please provide their contact info below)</i> : []		
Requested Date & Time:		
<i>(transports)</i> Pick Up Location:	Destination:	
Specific request information:		
Is this a Referral? No [] Yes [] If yes please list referring Dr. :		

Filled Out By IHS	Health Problem Code:	Service Code:	Request by: Phone / In Person / Other
Notes:			

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REQUEST RECEIPT: To be filled out by IHS staff if requested.

Requested by:	Date:	staff members only Received by:
Service Request Date:	Time:	Name & Location:

Requests need to be confirmed with IHS Scheduling: 707 354-1243

Please call or text 354-1243 one business day before transports to confirm & arrange pick-up time and details. If no answer, please leave a message.

Additional notes:

It is never too late to see if we can transport or pick up medication!

We know last minute things happen.

Often, we can fit in last minute transport and medication pickup requests .

Give us a call or text 707 354-1243

If you need to cancel your request please call or text to let us know as we may be able to utilize the time to assist others.

Transport Request Time Guidelines

Normal transportation hours are from 8:15 AM to 4:45 PM Monday through Friday. When our day starts we need time to check in & get vehicles ready. We understand we won't always be back by 5:00.

For specialist appointments, no time is too early or late, we will assist in any way we can.